

OLEAN CITY SCHOOL DISTRICT  
410 West Sullivan Street  
Olean, NY 14760

The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, June 12, 2020, at 6:30 p.m. via Zoom. The meeting was called to order by Frank Steffen, Jr., President, with a moment of personal reflection or a silent prayer. The Board of Education recited the Pledge of Allegiance to the Flag.

As a result of the COVID-19 pandemic, and in accordance with Executive Order 202.1, members of the public were not permitted to attend the board meeting in person. The meeting was recorded and transcribed, per Executive Order 202.1.

PRESENT:

Frank Steffen, Jr., President  
Mary Hirsch-Schena, Vice President  
John Bartimole  
Andrew Caya  
Janine Fodor  
Kelly Keller  
Paul Hessney  
Ira Katzenstein  
James Padlo

ABSENT:

STAFF PRESENT:

Rick Moore, Superintendent of Schools  
Jenny Bilotta, Business Administrator  
Victoria L. Zaleski-Irizarry, District Clerk  
Aaron W. Wolfe, Director of Human Resources  
Jen Mahar, District Coordinator of State and Federal Aid Programs  
Jen Kless, Coordinator of Curriculum and Instruction  
Mike Martel, OHS Assistant Principal

OTHERS:

Kate Sager, Olean Times Herald

**REGULAR MEETING**  
**TUESDAY, JUNE 23, 2020**  
**PAGE 2**

Moved by J. Bartimole, seconded by A. Caya, to approve the agenda as presented.

Agenda Approved

Paul Hessney requested the agenda be amended to add the discussion of "Selection of Officers (President and Vice President) of the board."

Moved by P. Hessney, seconded by J. Fodor. Discussions included board policy regarding the nomination of officers, parliamentary procedures, transparency, policy discussion at committee level. Ira Katzenstein, John Bartimole, Jim Padlo, Frank Steffen indicated they were not in favor.

President Steffen requested a roll call.

Roll Call:

Frank Steffen, Jr., President	Nay
Mary Hirsch-Schena, Vice President	Aye
John Bartimole	Nay
Andrew Caya	Aye
Janine Fodor	Aye
Paul Hessney	Aye
Ira Katzenstein	Nay
Kelly Keller	Nay
James Padlo	Nay

Ayes 4

Nays 5

Motion Failed

Moved by J. Padlo, seconded by A. Caya, to approve the agenda as presented.

Ayes 9

Nays 0

Motion Carried

Public Comments Regarding Agenda Items:  
None

Public Comments

Commendations:

Congratulations to the following Harold Dutton Spotlight Students of the Month:

Kaidence Kinnaird  
Delaynie Moore  
Samara Rafi  
Dakota Wilber  
Dakota King  
Gabriel Williams  
Zane Anderson  
Jared Morgan  
Mackenzie Powell  
Benjamin Fish  
Delaney Mazza  
Jazmine Crivelli  
Krystal Kraft  
Brian Higley  
Robert Shorter  
Megan Pockalny  
Cameryn Roulo

Commendations

Committee Reports:

- Buildings and Grounds Committee meeting – June 16<sup>th</sup> – given by Jim Padlo
- Audit and Finance Committee meeting – June 18<sup>th</sup> – given by Andrew Caya

Committee Reports

**REGULAR MEETING**  
**TUESDAY, JUNE 23, 2020**  
**PAGE 3**

Superintendent's Report:

- a. Avenue of Graduates Parade – Friday, June 19<sup>th</sup> was wonderful. Thank you to all the staff, parents, Sports Locker, and city officials involved in making the events a success
- b. Graduation – Saturday, June 27<sup>th</sup> at 10 am at OIMS. Thank you to administrators and parent committee
- c. Reopening Task Force Update – Jen Mahar and Jen Kless
- d. Music Boosters Virtual Recognition via ZOOM – Thursday, June 18<sup>th</sup> was phenomenal
- e. Encouraged board to advocate for Special Education Reserve Fund

Superintendent's Report

Consent Agenda:

Consent Agenda

Moved by M. Hirsch-Schena, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following Consent Agenda items:

The meeting minutes of the regular meetings held on May 5, 2020 and May 19, 2020.

That the Treasurer's Reports dated May 30, 2020, be accepted and placed on file.

That the Warrant Report for May 2020 be accepted and placed on file.

That the Internal Claims Auditor Exception Report for the period covering month ending May 30, 2020, be accepted and placed on file.

That the May 30, 2020 Intra-fund Transfer listing in the amount of \$81,465.00 be accepted/approved and placed on file.

That the CPSE recommendations reviewed on June 23<sup>rd</sup> be approved.

CSE

2019-2020

908004001	908003936	908003808	908003256
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2020-2021

908004029	908004031	908004021	908003923
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That the CSE recommendations reviewed on June 23<sup>rd</sup> be approved.

CPSE

2019-2020

908001270	908003418	900457739	908003112	900457524
908000606	908003721	908003568	900453177	

2020-2021

908004001	908003936	908003808	908002681	908002779
908002606	908002782	908002675	908001968	908002691
908003301	900456015	908002849	908002495	908000604
908001564	908003926	908002126	908003848	908003678

Ayes 9

Nays 0

Motion Carried

**REGULAR MEETING**  
**TUESDAY, JUNE 23, 2020**  
**PAGE 4**

Moved by J. Bartimole, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to authorize payment of up to 80 summer days for the High School and Intermediate Middle School Guidance Counselors for the purpose of schedule development for the 2020-2021 needs. Total days will not exceed 80 days. Counselors will be paid at the individual daily rate of pay.

Guidance  
Counselors  
Summer Days

2019-2020  
80 days

2020-2021  
80 days

Ayes 9

Nays 0

Motion Carried

Moved by I. Katzenstein, seconded by K. Keller, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the District Code of Conduct for the 2020-2021 school year.

Code of Conduct  
Approved

Ayes 9

Nays 0

Motion Carried

Moved by J. Bartimole, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the contract between the Olean City School District and Campus Construction Management Group, Inc. for Capital Improvement Project services.

Campus  
Construction  
Management Group  
Contract Approved

Ayes 9

Nays 0

Motion Carried

Moved by A. Caya, seconded by I. Katzenstein, upon the recommendation of Rick Moore, Superintendent of Schools, that the excess General Fund revenues over expenditures for the 2019-2020 school year exceeding the 4% limit be transferred to the Capital Reserve Fund, Insurance Reserve Fund, Unemployment Reserve Fund, Employee Benefit and Accrued Liabilities Reserve Fund, and the Retirement Contribution Sub-Account (NYS Teacher's Retirement) for the purpose of funding future obligations.

Excess General  
Fund Revenues

Ayes 9

Nays 0

Motion Carried

Moved by J. Padlo, seconded by J. Bartimole, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the use of the Olean High School auditorium as an evacuation site for Hinsdale Central School for the 2020-2021 school year. In the event the auditorium is not available, an alternate school may be made available.

Hinsdale Central  
School Evacuation  
Agreement  
Approved

Ayes 9

Nays 0

Motion Carried

Moved by J. Padlo, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to accept and place on file the Olean City School District Annual Fire Inspection Report filed by the Olean Fire Department on all structures owned by the District. Be it also resolved that the appropriate legal notice on the completion and public availability of these reports be published in the Times Herald.

Fire Inspection  
Reports Accepted

Ayes 9

Nays 0

Motion Carried

Moved by J. Bartimole, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to acknowledge the receipt of a letter from Michelle LaVoie, Director of the Olean Public Library dated June 10, 2020, in which the Olean City School District is pursuant to law to collect an additional tax levy of \$1,061,092 for the Library's 2021 budget.

Olean Public  
Library Tax

**REGULAR MEETING**  
**TUESDAY, JUNE 23, 2020**  
**PAGE 5**

Ayes 9

Nays 0

Motion Carried

Moved by A. Caya, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to grant Denise Bush, Teacher Aide, to work no more than twenty-five days between June 17, 2020, through August 2020, at her hourly rate of pay as of June 30, 2020, to provide training to the new OIMS Guidance Department Secretary.

Denise Bush  
Approved to Train  
Guidance Secretary

Ayes 9

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, that Nicholas Patrone be appointed as the Director of Community Schools for the 2020-2021 school year at an annualized the following salary. Mr. Patrone is to work a minimum of 100 days per school year. The appointment is contingent upon grant funding.

Nicholas Patrone  
Salary for 2020-  
2021

2019-2020

\$5,000 July and August, 2019

\$25,000 Sept 1, 2019 through June 30, 2020

2020-2021

\$5,000 July and August, 2020

\$25,000 Sept 1, 2020 through June 30, 2021

Ayes 9

Nays 0

Motion Carried

Moved by J. Bartimole, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint the following individuals to implement the 2020 Olean Secondary School Summer School Programs per OTA Contract:

Summer School  
Appointments

English (7<sup>th</sup> – 12<sup>th</sup> Grade): Jennifer Mathieson; Stephen Sorensen

Math (7<sup>th</sup> – 12<sup>th</sup> Grade): Dylan Shaw, Cassandra Bold

Earth Science (9<sup>th</sup> – 12<sup>th</sup> Grade): Dan Freeman

Biology (9<sup>th</sup> – 12<sup>th</sup> Grade): Jenna Hendricks

Social Studies (9<sup>th</sup> – 12<sup>th</sup> Grade): Carl Kolasny

Resource Room (6<sup>th</sup> – 12<sup>th</sup> Grade): Amy Bay

Summer School Coordinator: David Lasky

Ayes 9

Nays 0

Motion Carried

Moved by J. Bartimole, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to create one (1) full-time Special Education teacher position for the 2020-2021 school year.

Special Education  
Teacher Position  
Created

Ayes 9

Nays 0

Motion Carried

Discussion Items:

Policy #1321 – Duties of the President – Second Reading

Discussion Item

Moved by J. Bartimole, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt School Policy #1321 - Duties of the President of the Board of Education. This policy is to supersede any current School Board Policy regarding the same matter.

Policy #1321  
Adopted

Ayes 6

Nays 3

Motion Carried

J. Bartimole, I. Katzenstein, F. Steffen, Jr.

**REGULAR MEETING**  
**TUESDAY, JUNE 23, 2020**  
**PAGE 6**

Informational Items:

- a. Operations Committee Meeting - Monday, July 6 at 12:00 pm
- b. Board Meeting – Tuesday, July 7 at 6:30 pm
- c. Buildings and Grounds Committee Meeting - Tuesday, July 14 at 4:30 pm
- d. Audit and Finance Sub Committee Meeting – Thursday, July 23 at noon
- e. Board Meeting - Tuesday, July 28 at 6:30 pm

Moved by I. Katzenstein, seconded by J. Padlo, to adjourn from the Regular Meeting and go in to Executive Session at 8:13 pm for the purpose of discussing: collective negotiations – OTA, employment history of a particular individual and proposed acquisition, sale or lease of property.

Ayes   9  

Nays   0  

Motion Carried

Victoria L. Zaleski-Irizarry

District Clerk

Dated: June 24, 2020

Moved by A. Caya, seconded by M. Hirsch-Schena, to adjourn from Executive Session and reconvene to the Regular Meeting 9:00 p.m.

Ayes   9  

Nays   0  

Motion Carried

Moved by J. Padlo, seconded by K. Keller, to adjourn the meeting at 9:01 p.m.

Ayes   9  

Nays   0  

Motion Carried

Rick Moore

Pro-Tem District Clerk

Dated: June 24, 2020

Informational Items

Executive Session

Reconvene to  
Regular Meeting

Adjournment



**REGULAR MEETING**  
**TUESDAY, JUNE 23, 2020**  
**PAGE 8**













